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Professor Mohan de Silva Chairman

මගේ අංකය

My Ref

UGC/CH/7/1

මබේ අංකය Your Ref 20, වෝඩ් පෙදෙස, කොළඹ 07, ශුී ලංකාව 20, வாட்இடம், கொழும்பு 07, இலங்கை

20, Ward Place, Colombo 07, Sri Lanka

දිතය Date 30th April 2019

All Vice Chancellors Rectors Directors

Ensuring safety of State Universities and Higher Education Institutes

In the context of the current security situation in the country, to maximize the personal safety of students and staff and for protection of property, University Grants Commission instructs all Vice Chancellors to follow the directives given below.

- All persons (academic and non academic staff, students and visitors) are allowed to enter university premises only after verification of their identity, reason for the visit, physical body check and checking of all bags, baggage and back-packs or any other belongings.
- 2. All types of vehicles including cycles, motorbikes, scooters and three-wheelers entering the premises must undergo a <u>complete security check</u> before entering premises.
- 3. A visible security presence at/outside all entry points points must be obtained by liaising with local State Security Apparatus. (Sri Lanka Police and Armed Forces)
- 4. Security cameras must be installed at all entry points and security sensitive and security vulnerable locations.
- No person is allowed to enter or stay within the premises with a face cover.
- 6. Excluding the face cover, rest of the dress code that includes the head, ear and neck cover must be considered as a personal decision of the person concerned.
- 7. Students must be strictly instructed to have the student identity card in their possession, while in the university.

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8. If any person is not abiding by rules, the incident and identity must be recorded and the

incident and the identity must be informed immediately to the Vice Chancellor or to his

appointed representative.

9. Only registered students and persons authorized by the Vice Chancellor are allowed into or stay

in the hostels.

10. Visitors of students or any other persons are strictly not allowed to visit hostels.

11. Bags/back-packs are strictly prohibited in lecture halls, examination halls, laboratories and in

the library.

12. Students must be strongly advised to minimize bringing bags/backpacks to canteens.

13. A Disaster Management System must be established and precise instructions and contact

numbers must be clearly displayed for anyone to follow during an unexpected event.

14. Steps must be undertaken to fill all available vacancies for security personnel in the University.

15. Vice Chancellors must cooperate with State Security Apparatus to enter and inspect premises

and staff and other locations rented by the universities, if such a request is made.

Prof. Mohan de Silva

Chairman

University Grants Commission

Copy: Secretary, Ministry of City Planning, Water Supply and Higher Education

Vice Chairman, University Grants Commission

Secretary, University Grants Commission