



Procurement Notice

Supply of Janitorial Services for the Dalugama Premises and Medical Faculty (Ragama Premises) of the University of Kelaniya - 2026

Sealed bids are invited under National Competitive Bidding (NCB) procedure from qualified institutions for the supply of Janitorial Services to the following premises in year 2026.

Ser. No.	Procurement No.	Description	Bid Bond (Rs.)	Tender Fee (Rs.)	Validity Period of Tenders (Days)
01	UK/GA/GA01/DAL/2026 (Dalugama Premises of the University of Kelaniya)	Supply of Private Janitorial Services-2026	1,000,000.00	20,000.00	Up to 16.01.2026
02	UK/GA/GA01/RAGA/2026 (Medical Faculty, Ragama Premises)		290,000.00	8,000.00	Up to 16.01.2026

Eligibility

- Should have minimum **not less than five (05) years** service experience from the date of Business Registration regarding the provision of Janitorial Services to Government or reputed private institutions and should not have been blacklisted.
- Should possess a valid Annual Business Registration
- Average Annual Turnover through the provision of Cleaning Services in the **three preceding years as at 31.03.2025** should be above the following values.

Ser. No.	Procurement No.	Average Annual Turnover (Rs.)
01	UK/GA/GA01/DAL/2026 (Dalugama Premises – University of Kelaniya)	100 million
02	UK/GA/GA01/RAGA/2026 (Medical Faculty – Ragama Premises)	29 million

All bids should be accompanied either by a Bid Bond drawn in favour of **Vice Chancellor, University of Kelaniya** obtained from a **commercial bank registered in Central Bank of Sri Lanka** for the amount and validity period mentioned above or the original receipt obtained from the Shroff of this University upon payment of the above amount in cash.

Institutions have the opportunity to submit bids either for a single premises or all premises.

Further details regarding this may be obtained from the Senior Assistant Registrar / General Administration by calling (Tel. Nos. 0112914477, 0112903116 and 0112903117) and the bid documents may be inspected free of charge during working days.

Above sites for the provision of above services may be inspected between **9.00 a.m. and 2.00 p.m.** on working days from **26.09.2025 until 15.10.2025**. A pre-bid meeting regarding this will be held at **10.00 a.m. on 02.10.2025** at the **Dean's, Committee Meeting Room of the 2nd Floor, Administration Building of the University** and it is mandatory that all institutions intending to submit bids attend this meeting.

Interested bidders may obtain bid documents prepared in Sinhala language between **9.00 a.m. and 2.00 p.m.** on working days from **26.09.2025 until 15.10.2025** on submission of a written request on a letterhead of the institution to the Senior Assistant Registrar – General Administration along with the receipt obtained from the Shroff of this university upon payment of the abovementioned non-refundable tender fee.

Duly perfected bids in duplicate as Original and Duplicate separately for each premises inserted in separate covers, sealed and thereafter both covers reinserted in a single cover, sealed clearly mentioning **“Supply of Private Janitorial Service Dalugama Premises of University of Kelaniya – 2026”, “Supply of Private Janitorial Service Ragama Medical Faculty – Ragama Premises – 2026”** on the left hand top corner of the envelope should be deposited in the Tender Box kept in front of the **Registrar Office of the University of Kelaniya** in the presence of the **Senior Assistant Registrar / General Administration** or his / her representative after mentioning the name and relevant details of the institution in the register kept in the General Administration division to receive before **10.00 a.m. on 16.10.2025**. Late bids will not be accepted.

Bids will be opened immediately after closing of bids in the **Dean's Committee Meeting Room of the Second Floor of Administration Building of the University** and the bidder or his duly authorized representative may be present at the time of opening of bids.

All information related to the above tenders is given in the bid application. Decision of the Departmental Procurement Committee will be the final.

This is to inform you that this advertisement has been published on the University website (www.kln.ac.lk) and if any amendments have to be made due to any emergency in the country beyond the control of the university such details will be notified in the above website.

Chairman
Departmental Procurement Committee
University of Kelaniya
No. 218, Kandy Road
Dalugama, Kelaniya.
26.09.2025