



PROCUREMENT NOTICE

Supply of Security Services for the Main Premises situated in Dalugama, Faculty of Medicine, Ragama and External Premises (Apart from Dalugama Premises and Faculty of Medicine, Ragama) of the University of Kelaniya-2026

Sealed bids are invited under National Competitive Bidding Procedure (NCB) from qualified institutions for the supply of Security Services to the following premises for the year 2026.

Ser. No.	Procurement No.	Description	Bid Bond (Rs.)	Tender Fee (Rs.)	Validity Period of Tenders (Days)
01	UK/GA/GA7/SS/DAL/04 (Dalugama – Main Premises - University of Kelaniya)	Supply of Private Security Services - 2026	1,290,000.00	20,000.00	Up to 16.01.2026
02	UK/GA/GA7/SS/RAG/04 (Faculty of Medicine, Ragama Premises)		720,000.00	12,500.00	Up to 16.01.2026
03	UK/GA/GA7/SS/EXT/04 (External Premises of the University apart from Dalugama Premises and Faculty of Medicine, Ragama)		850,000.00	12,500.00	Up to 16.01.2026

Eligibility

- Should have service experience which shall not less than five (05) years from the date of Business Registration regarding the Supply of Security Services to Government or reputed private institutions and should not have been blacklisted.
- Should possess a valid Annual License registered with the Civil Security Division of the Ministry of Defense.
- Average Annual Turnover through the supply of Cleaning Services in the three preceding years as at 31.03.2024 should be following values.

Ser. No.	Procurement No.	Average Annual Turnover (LKR.)
01	UK/GA/GA7/SS/DAL/04 (Dalugama – Main Premises - University of Kelaniya)	129 million
02	UK/GA/GA7/SS/RAG/04 (Faculty of Medicine, Ragama Premises)	72 million
03	UK/GA/GA7/SS/EXT/04 (External Premises of the University (Apart from Dalugama Premises and Faculty of Medicine, Ragama)	85 million

All bids should be accompanied either by a Bid Bond drawn in favour of **Vice Chancellor, University of Kelaniya obtained from a commercial bank registered in Sri Lanka** for the amount and validity period mentioned above or the original receipt obtained from the Shroff of this University upon payment in cash.

Institutions have the opportunity to submit bids either for all three premises mentioned above or for a single premise or for two premises.

Further details regarding this may be obtained from the Senior Assistant Registrar / General Administration by calling (Tel. Nos. 0112903116 and 0112903117) and the bid documents may be inspected free of charge on working days.

Above sites for the supply of above services may be inspected between **9.00 a.m. and 2.00 p.m.** on working days **from 29.09.2025 until 15.10.2025**. A pre-bid meeting regarding this will be held at **2.00 p.m. on 02.10.2025 at the Dean's Committee Meeting Room, 2nd Floor, Administration Building of the University** and it is mandatory that all institutions intending to submit bids attend this meeting.

Interested bidders may obtain bid documents prepared only in Sinhala language between 9.00 a.m. and 2.00 p.m. on working days **from 29.09.2025 until 15.10.2025** on submission of a written request on a letterhead of the institution to the Senior Assistant Registrar – General Administration along with the receipt obtained from the Shroff of this university upon payment of the abovementioned non-refundable tender fee.

Duly perfected bids in duplicate as Original and Duplicate separately for each premise inserted in separate covers, sealed and thereafter both covers reinserted in a single cover, sealed clearly mentioning **“Supply of Security Services to the Main Premises of University of Kelaniya – 2026”, “Supply of Security Services to the Faculty of Medicine, Ragama Premises - 2026”, “Supply of Security Services to External Premises (Apart from Dalugama premises and Faculty of Medicine, Ragama) - 2026”** on the left hand top corner of the envelope **should be deposited in the Tender Box kept in the General Administration Division of the University of Kelaniya** in the presence of the Senior Assistant Registrar / General Administration or his /her representative after mentioning the name of the institution and relevant details in the register kept in that division to receive before **10.00 a.m. on 16.10.2025**. Late bids will not be accepted.

Bids will be opened immediately after closing of bids in the **Dean's Committee Meeting Room of the Second Floor of Administration Building of the University** and the bidder or his duly authorized representative may be present at the time of opening of bids.

All information related to the above tenders is given in the bidding documents.

Decision of the Departmental Procurement Committee will be the final.

This is inform you that this advertisement has been published on the University website (www.kln.ac.lk) and if any amendments have to be made due to any emergency in the country beyond the control of the university such details will be notified in the above website.

Chairman
Departmental Procurement Committee
University of Kelaniya
No. 218, Kandy Road
Dalugama, Kelaniya

26.09.2025