



UNIVERSITY OF KELANIYA  
REGISTRATION OF SUPPLIERS - 2020

Applications are called from persons and institutions who wish to register themselves for providing the following Supplies/Services/Contracts to the University of Kelaniya for the year 2020.

CATEGORY NO. SUPPLY OF GOODS

1. Stationery, including Photocopy, Digital, Transparency and Typing papers ,etc.
2. Printing/Rubber Stamps/Date Stamps, etc.
3. Office and other furniture-Wooden
4. Office and other furniture-steel
5. Fiber glass products
6. Office equipment/Photocopies, Fax Machine and accessories, Magi Boards etc.
7. Tyres, Tubes and motor spare parts
8. Sawn Timber (Local & Imported)
9. Laboratory and Medical Equipment-Including Dental Equipment
10. Chemicals ,Medicines, pharmaceuticals
11. Teaching equipment, Video, Radio, Camera, Photographic material and papers, Audio Visual/Multimedia Projector ,Public address system etc.,
12. Security Camera systems
13. Telephone sets & Accessories
14. Electricals and Electronic equipment and accessories
15. Refrigerators, Deep Freezers, Bottle Coolers and Air Conditioners
16. Computers, Printers, accessories and Computer Stationery
17. Library Books & Periodicals
18. Fire Extinguishers
19. Hardware Item/Building Material/Paints/Electrical appliance, etc.
20. Sanitary ware/PVC pipes/GI Pipes/Accessories/ware pumps, etc.
21. Sport Equipments and Sport Gear
22. Plastic and Brass Name Boards/Signal Boards/Engraving
23. Brooms ,Brushes, Mattress(Rubberized)
24. Disinfectants (Including Garden Benches) and Agro-Chemicals/ Fertilizer ,etc.

SERVICES/CONTRACTS

25. Repairing of Office Equipments
26. Repairing of electrical appliances,(Refrigerators/Air Conditioners /Video/Camera, Computers & Fans, CCTV Systems...etc)
27. Installation and Repairing of Network System
28. Repairing and Maintenances of Security Camera System
29. Repairing and servicing of motor vehicles/Lorries/Motor coaches etc.,
30. Repairing and construction of buildings and painting work and road works.
31. House wiring
32. Cabling and repairing of Internal Telephone systems
33. Repairing of Laboratory/Medical equipment and gas equipment
34. Rehabilitation of roads and Landscape , Cutting of trees, Trimming and Removing
35. Repairing of office chairs/cushioning and polishing/supplying of stage curtains
36. Repairing of furniture-Wooden/steel
37. Binding of Library Books and Magazines
38. Laundry servicers /Cleaning of office curtains etc.
39. Tailoring & supply of Cloaks/Garlands/ Uniforms, Leather bags Towels etc.
40. Supply of cow dung manure, soil, rubber, sand, Cement blocks, bricks etc.

41. Leasing or hiring of vehicles /Motor car /Van/Lorry/Motor Coach/Three Wheeler, gully services etc.
42. Repairing of Auto Air Conditioners and auto interior cleaning(vehicles)
43. Supply of labour contracts(skilled/unskilled)
44. Transport of goods, cutting earth, excavation, leveling, loading and unloading machineries, JCB Machines, BACO Machine etc.
45. Delivery of letters and parcels-Local & Foreign and Clearing of Cargo
46. Vertical Blinds/Curtains
47. Supply Installation & of Fire Extinguishers
48. Supply of labour contracts(carpenry ,masonry, electric, plumbing, tree cutting, cleaning of gardens, etc)
49. Private security services
50. Cleaning Services/Garbage removal services
51. Pest Control/Insect Control
52. Conducting Outbound Training Programmes
53. Event Management
54. Providing Foods & Beverages

One Supplier can register for one or more number of services of supplies paying Rs.600/- for the registration of one to three services/supplies and Rs.200/- for each of additional supply /service by crediting to the Account No.055 100110667549 in the people's bank, Kelaniya. The University of Kelaniya Will in principle call for quotations from the registered supplies. However, it reserves the right to make inquiries and purchase from those who are not registered as well.

Applications could be obtained from our web site <https://apps.kln.ac.lk/suppliers/Pages/suppliernew.php> A copy of the application together with copy of the bank slip should be sent under register post on or before 20.12.2019 to the Bursar, University of Kelaniya, Kelaniya. "Registration of Suppliers for 2020" should be marked on the top left hand corner of the envelope.

#### Conditions:

1. Suppliers/Authorized dealers who are already registered with the University should re-apply for registration.
2. Relevant organization should possess a valid business registration & copy of the certificate of registration should be attached.
3. If the intended supplier is a limited liability company, certificate of incorporation of the company should be annexed with the application.
4. If the intended supplier is an organization other than non-limited liability company, a copy of the certificate of registrations should be attached.
5. If the organizations supply goods which are manufacture and product by other organization (Principals), the authorization letter issued by the principal company should be attached.
6. Application should have at least three years experience of supplying the relevant items.
7. Application should mark the "Registration of Suppliers-Year 2020" on the left-hand corner of the envelope
8. Bank slip, VAT Registration certificate or the VAT exemption certificate issued by the commissioner General, Inland Revenue, and a copy of the certificate should be attached.
9. Every supplier should agree to provide a credit facility at least for one month.
10. Incomplete or applications without supporting document will not be considered for registration.

REGISTRAR  
UNIVERSITY OF KELANIYA  
KELANIYA  
21<sup>st</sup> November, 2019