

UNIVERSITY OF KELANIYA

Accelerating Higher Education Expansion and Development (AHEAD) Operation

Post of Technical Assistant (Contract Basis)

We are looking for a self-motivated and energetic Technical Assistant with perfect blend of core competencies, to be recruited for the Operation Technical Secretariat of the University of Kelaniya which is the coordinating and implementing arm of the Accelerating Higher Education Expansion and Development (AHEAD) operation funded by World Bank, in the University of Kelaniya.

The ideal person in mind is expected to have the following qualifications.

- Minimum of 06 subjects passes in GCE – O/L Examination including 03 credit passes in English, Mathematics and Sinhala / Tamil Languages, and
- Three (3) passes in G.C.E A/L Examination (If the applicant is a graduate of a recognized university, priority will be given), and with
- Minimum of 02 years work experience in the field of Project Management / Finance / Procurement etc at Government or Private Institutions.

Ability to function effectively and efficiently as a team with academic and administrative staff of the University, along with strong communication, trust and good interpersonal relationship skills etc, are the attributes expected of the caliber we are aspiring to have.

Monthly salary is Rs 45,000.00 plus government approved cost of living allowance with EPF and ETF entitlements as per law. Appointment will initially be made for one year and renewable for another term based on work performance. Interested persons are kindly invited to send in their CV along with cover letter on or before 12.00 noon of 18.07.2019 (Thursday),to the email : ots@kln.ac.lk or send by registered post to the address below, indicating the post applied for, on the top-left hand corner of the envelop.

Director

Operation Technical Secretariat of the AHEAD Operation.

02nd Floor of F-15 Building

Dalugama, Kelaniya, University of Kelaniya

08.07.2019