



UNIVERSITY OF KELANIYA  
REGISTRATION OF SUPPLIERS - 2021

Applications are called from persons and institutions who wish to register themselves for providing the following Supplies/Services/Contracts to the University of Kelaniya for the year 2021.

**CATEGORY NO. SUPPLY OF GOODS**

1. Stationery, including Photocopy, Digital, Transparency and Typing Papers ,etc.
2. Printing/Rubber Stamps/Date Stamps, etc.
3. Office and Other Furniture-Wooden
4. Office and Other Furniture-Steel
5. Fiber Glass Products
6. Office Equipment/Photocopiers, Fax Machines and Accessories, Magi Boards etc.
7. Tyres, Tubes and Motor Spare Parts
8. Sawn Timber (Local & Imported)
9. Laboratory and Medical Equipment (Including Dental Equipment)
10. Chemicals, Medicines and Pharmaceuticals
11. Teaching equipment, Video, Radio, Camera, Photographic Material and Papers, Audio Visual/ Multimedia Projector, Public Address System, etc.
12. Security Camera Systems
13. Telephone Sets & Accessories
14. Electricals and Electronic Equipment and Accessories
15. Refrigerators, Deep Freezers, Bottle Coolers and Air Conditioners
16. Computers, Printers, Accessories and Computer Stationery
17. Library Books & Periodicals
18. Fire Extinguishers
19. Hardware Item/ Building Material/ Paints/ Electrical Appliance, etc.
20. Sanitary Ware/ PVC Pipes/ GI Pipes/ Accessories/ Water Pumps, etc.
21. Sports Equipment and Sports Gear
22. Plastic and Brass Name Boards/ Signal Boards/ Engraving
23. Brooms, Brushes, Mattress (Rubberized)
24. Lanscaping (Including Garden Benches) and Agro-Chemicals/ Fertilizer ,etc.

**SERVICES/ CONTRACTS**

25. Repairing of Office Equipment
26. Repairing of Electrical Appliances, (Refrigerators/ Air Conditioners / Video/ Camera/ Computers & Fans, CCTV Systems, etc.)
27. Installation and Repairing of Network System
28. Repairing and Maintenance of Security Camera System
29. Repairing and Servicing of Motor Vehicles/ Lorries/ Motor Coaches etc.,
30. Repairing and Construction of Buildings, Painting Work and Welding Work/ Installing Iron Grill and Aluminum Frames
31. Installation of Internal Electrical System, Electrical Wiring
32. Cabling and Repairing of Internal Telephone System
33. Repairing of Laboratory/ Medical Equipment and Gas Equipment
34. Rehabilitation of roads and Landscape, cutting off trees, Trimming and Removing
35. Weaving and Repairing of Office Chairs/ Cushioning and Polishing/ Supplying of Stage Curtains and Carpets
36. Repairing of Furniture-Wooden/ Steel
37. Binding Library Books and Magazines
38. Laundry Services / Cleaning of Office Curtains, etc.
39. Tailoring & Supply of Cloaks/ Garlands/ Uniforms/ Leather Bags/ Towels, etc.
40. Supply of Cow Dung Manure, Soil, Rubber, Sand, Cement Blocks, Bricks etc.
41. Leasing or Hiring of Vehicles / Motor Car / Van/ Lorry/ Motor Coach/ Three Wheeler, Gully Services etc.

42. Repairing of Auto Air Conditioners, Cushioning the Seats and Auto Interior Cleaning (Vehicles)
43. Supply of Labour Contracts (Skilled/ Unskilled)
44. Transport of Goods, Cutting Earth, Excavation, Leveling, Loading and Unloading Machineries, JCB and BACO Machine etc.
45. Delivery of Letters and Parcels-Local & Foreign and Clearing of Cargo
46. Supply and Installation of Vertical Blinds/ Curtains/ Carpets
47. Supply and Installation of Fire Extinguishers
48. Supply of Labour Contracts (Carpentry, Masonry, Electric, Plumbing, Tree Cutting, Cleaning of Gardens, etc)
49. Private Security Services
50. Cleaning Services/ Garbage Removal Services
51. Pest Control/ Insect Control
52. Conducting Outbound Training Programmes
53. Event Management
54. Providing Food & Beverages

One Supplier can register for one or more number of supplies/ services/ contracts paying LKR 1,000.00 as a non-refundable fee for each category for which registration is applied, by crediting to the University bank account No. 055-100110667549 in the People's Bank, Kelaniya. The University of Kelaniya will in principle, call for quotations from the registered suppliers. However, it reserves the right to make inquiries and purchase from those who are not registered as well.

Interested applicants may visit the link [https://apps.kln.ac.lk/sup\\_reg\\_2021/](https://apps.kln.ac.lk/sup_reg_2021/) and fill the application on or before 29 December 2020.

**Conditions:**

1. Suppliers/authorized dealers who are already registered with the University should re-apply for registration for the year 2021.
2. Relevant organization should possess a valid Business Registration & copy of the same should be uploaded.
3. If the intended applicant is a limited liability company, Certificate of Incorporation of the company should be uploaded.
4. If the intended applicant is an organization other than a limited liability company, a copy of the Certificate of Registrations should be uploaded.
5. If the organizations supply goods which are manufactured and produced by other organization (Principals), the authorization letter issued by the principal company should be uploaded.
6. Applicants should have at least three years of experience in the relevant category applying.
7. Bank details of the company should be uploaded. (a clear copy of bank statement/ pass book eg. Account name, account no., bank, branch, etc.)
8. Proof for payment of non-refundable fee (Bank slip or on-line fund transfer receipt) should be uploaded
9. VAT Registration Certificate or the VAT exemption letter issued by the Department of Inland Revenue should be uploaded.
10. Every applicant should agree to provide a credit facility at least for one month.
11. Incomplete, informal and applications without the relevant supporting documents will not be considered for registration.
12. The successful submission of the application and the organization/ person is registered for the year 2021 will be communicated to the given email address. Hence, the applicant must provide frequently used e-mail address in the application.
13. The University may give preference to suppliers who have registered with the Government web site 'promise.lk' under the Vendor Registration and who have confirmed the same in the application.

**REGISTRAR**  
**UNIVERSITY OF KELANIYA**  
**KELANIYA**  
 13 December, 2020